

MUSEOPERA – Tours of the La Scala Theatre Museum

Booking form for **GROUPS OF VISITORS**

Type in all details requested, save the form on your computer, and send to iscrizioni@lilopera.it

Please note that the conditions governing this service are published on the Lilopera website:

- before sending the form you must **arrange with Lilopera the date and time** of the group's tour and make a **prepayment by bank transfer** (no cash please); if the bank transfer is sent from outside SEPA area (SEPA area = UE + Switzerland, Norway, Iceland, Liechtenstein, Monaco, San Marino) there is a supplement of € 15 to cover bank fees
- **the minimum payment for a tour is € 90**
- if you are booking more than one group, you must send in a **booking form for each group**
- **the entry ticket to the La Scala Theatre Museum IS NOT included in the price indicated and must be paid on the spot directly to the Museum ticket office.**

DATE AND TIME OF THE GUIDED TOUR

| |
|---|
| Date agreed with Lilopera: |
| Time agreed with Lilopera: |
| Indicate the language of the guided tour: |

| PRICES | 1/3 - 31/10 | 1/11 - 28/2 |
|---------------|--------------------|--------------------|
| Guided tour | € 6.00 | € 5.00 |

DETAILS OF PARTICIPATING GROUP

| |
|---|
| a) Number of paying visitors: |
| Complete this section if a booking is made by a travel agent/tour operator |
| b) Number of NON-paying tourist guides (max. 1 for every 20 paying visitors): |
| c) Number of paying tourist guides (over the non-paying maximum indicated above): |
| Any notes by the group leader: |
| |

DETAILS FOR PREPAYMENT BY BANK TRANSFER

| | | |
|----------------------------------|-----------------|--|
| Bank transfer from outside SEPA? | No | Yes (please see the green box above: if yes, add € 15 extra for bank fees) |
| Date when bank transfer made: | Total amount €: | |

Please remember that the minimum payment for any tour is € 90 + € 15 if the bank transfer is made from outside Italy; and that entry tickets to the La Scala Theatre Museum are NOT included in the price indicated above (they must be paid for on the spot at the Museum ticket office).

DETAILS OF THE GROUP LEADER

| | | |
|---|---------|-----|
| First name and surname: | | |
| Tel.: | E-mail: | |
| Is the group leader acting on behalf of a travel agency/tour operator?: | No | Yes |

DETAILS FOR INVOICE PURPOSES (indicate the business, organisation or physical person to whom the invoice should be sent)

| | | |
|---|--|--------------------|
| Name (business, organisation or physical person): | | |
| Address: | | |
| Postcode: | Town: | Province/District: |
| Tel.: | E-mail address (in order to send the invoice): | |

Information pursuant to art. 13 of Legislative Decree no. 196 of 2003 (Privacy Code)

We hereby confirm that, pursuant to art. 13 of Legislative Decree no. 196 of 2003 (Privacy Code), your personal details are subject to our computerised and/or manual processing for the following purposes:

- a) compliance with civil, fiscal and accounting laws;
- b) making the booking as requested;
- c) communication of future educational initiatives.

We would point out that data processing for the purposes indicated in points a) and b) is essential for us to perform the service requested, and therefore, by sending in this booking form, duly completed, you are automatically granting your consent to the processing of your personal details for the purposes indicated.

The processing of your personal details for the purpose indicated in point c) is not essential for us to perform the service requested. If you do not wish your contact details to be used for this purpose, please write the phrase "consent not granted" below:

Your personal details may be communicated, for the purposes already stated, exclusively to partners and collaborators of the Owner of the right to process them, and will not be communicated to any third parties.

It is your prerogative to exercise your rights in accordance with art. 7 (Right to Access Personal Details and Other Rights) of Legislative Decree no. 196 of 2003.

The Owner of the right to process the data is the Lilopera Association, with its registered office at Via B. Croce, 19 – 26900 Lodi (Italy) - Tax number and VAT number 06968040961
Tel. +39.02.39435100 – E-mail: info@lilopera.it, in the person of its legal representative.